

CHARTER
UNITED STATES ARMY SCIENCE BOARD

- A. Official Designation: The Committee shall be known as the United States Army Science Board (hereafter referred to as the Board).
- B. Objectives and Scope of Activities: The Board, under the provisions of the Federal Advisory Committee Act of 1972 (5 U.S.C., Appendix, as amended), shall provide the Secretary of Defense, the Secretary of the Army, the Assistant Secretary of the Army (Acquisition, Logistics and Technology), the Chief of Staff of the Army, and the Major Army Commanders independent advice and recommendations on scientific, technical, manufacturing, acquisition and logistic processes, and other matters of special interest to the Department of Defense.

The Board is not established to advise on individual Defense procurements; but instead, shall be concerned with the pressing and complex technology problems facing the Department of the Army in such areas as research, engineering, and manufacturing; and will ensure the identification of new technologies and new applications of technology to strengthen national security. No matter shall be assigned to the Board for its consideration that would require any member of the Board to participate personally and substantially in the conduct of any specific procurement or place the member in the position of acting as a "procurement official," as that term is defined pursuant to law.

The Secretary of the Army or designee may act upon the Board's advice and recommendations.

- C. Board Membership: The Board shall be composed of not more than 100 members, who are eminent authorities in the fields of scientific, technical, manufacturing, acquisition and logistics processes, and other matters of special interest to the Department of the Army. Board Members appointed by the Secretary of Defense, who are not full-time federal officers or employees, shall serve as Special Government Employees under the authority of 5 U.S.C. § 3109.

Board Members shall be appointed on an annual basis by the Secretary of Defense, and shall serve a term not to exceed three years on the Board. The Secretary of the Army or designated representative, with the concurrence of the Secretary of Defense, may extend a member's term on the Board. The Assistant Secretary of the Army (Acquisition, Logistics and Technology) shall select the Chairperson and Vice Chairperson from the total Board membership. Board members shall, with the exception of travel and per diem for official travel, serve without compensation.

- D. Board Meetings: The Board shall meet at the call of the Designated Federal Officer, in consultation with the Chairperson, and the estimated number of Board meetings is one per year.

The Designated Federal Officer shall be a full-time or permanent part-time DoD employee, and shall be appointed in accordance with established DoD policies and procedures. The Designated Federal Officer or Alternate Designated Federal Officer shall attend all Board and subcommittee meetings.

The Board shall be authorized to establish subcommittees, as necessary and consistent with its mission, and these subcommittees or working groups shall operate under the provisions of the Federal Advisory Committee Act of 1972, the Government in the Sunshine Act of 1976 (5 U.S.C. § 552b, as amended), and other appropriate federal regulations.

Such subcommittees or workgroups shall not work independently of the chartered Board, and shall report all their recommendations and advice to the Board for full deliberation and discussion. Subcommittees or workgroups have no authority to make decisions on behalf of the chartered Board nor can they report directly to the Department of Defense or any federal officers or employees who are not Board members.

- E. Duration of the Board: The need for this advisory function is on a continuing basis; however, it is subject to renewal every two years.
- F. Agency Support: The Department of Defense, through the Secretary of the Army, shall provide support as deemed necessary for the performance of the Board's functions, and shall ensure compliance with the requirements of 5 U.S.C. Appendix, as amended.
- G. Termination Date: The Board shall terminate upon completion of its mission or two years from the date of this Charter is filed, whichever is sooner or unless the Secretary of Defense extends it.
- H. Operating Costs: It is estimated that the annual operating costs, to include travel costs and contract support, for this Board is \$2,000,000.00. The estimated annual personnel costs to the Department of Defense are 4.0 full-time equivalents (FTEs).
- I. Recordkeeping: The records of the Board and its subcommittees shall be handled according to section 2, General Records Schedule 26 and appropriate DoD policies and procedures. These records shall be available for public inspection and copying, subject to the Freedom of Information Act of 1966 (5 U.S.C. § 552, as amended).
- J. Charter Filed: March 10, 2008